Community Area Planning (CAP) Initiative
Process Framework

Program Commencement

Pre CF1 → **CF1** → **CLC** → **CF2** → **Task Groups** → **CF3** → **CLC** → **CC** → **CAPIT**

Staff Reconnaissance of CAP Area	Community Forum 1 Workshops	Refine & Organize Community Input	Community Forum 2	Task Group Meetings	Community Forum 3	Final CLC, Prepare Presentation	City Commission Approval	Monitor Goal Implementation
▪ Review ongoing projects in area ▪ Windshield survey of CAP Area ▪ Mapping ▪ Trends & Issues Report ▪ Advertising/public outreach methods ▪ Neighborhood Association involvement	▪ CAP Intro ▪ CAP Points ▪ Area Overview ▪ Trends & Issues Presentation ▪ CLC Membership ▪ Facilitate Breakout Groups ▪ Develop Assets & Liabilities (Issues)	▪ CAP Introduction ▪ Staff organization ▪ Area Overview ▪ Detailed Trends & Issues Presentation ▪ Organize, Refine, and Consolidate Assets & Liabilities into Issues List ▪ Develop preliminary list of Goals	▪ Present Issues ▪ Check Pulse of Community ▪ Info Fair or Breakout Groups ▪ Green light to develop Goals & Objectives ▪ If Goals are developed, seek Green light to develop implementation strategies	▪ Form CAP Area Goals based on Issues list ▪ Develop Implementation Proposals, including Objectives and Strategies ▪ Determine Time Frame, Cost, Lead Entity ▪ Identify applicable CIP funding	▪ Present Implementation Proposals ▪ Check pulse of Community ▪ Info Fair or Breakout Groups ▪ Green light to present to City Commission	▪ CF3 Follow-up ▪ Review Final Plan ▪ Prepare for Commission presentation ▪ Designate CAPIT	▪ Presentation -CAP Intro -Area Overview -Participation process ▪ Present Goals and Implementation Proposal ▪ Seek approval and direction to move forward with implementation	▪ Status Reports from IWT/CLC members ▪ Continued dialogue with Area Stakeholders ▪ Commission updates
4 Months	**1 Month**	**3 Months**	**1 Week**	**4 Months**	**1 Week**	**1 Month**	**1 Day**	**Ongoing**

Assets & Liabilities — Issues — Goals — Objectives — Strategies — Policy — Outcome

Evolution of Community Input